

**বাংলাদেশ সরকারি সেবাপ্রাপ্ত প্রকৃতির জন্য**  
 গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
 অর্থ মন্ত্রণালয়, অর্থ বিভাগ,  
 প্রতিবি অধিদপ্তর  
 প্রতিবি শাখা-১  
[www.mof.gov.bd](http://www.mof.gov.bd)

নং: ০৭.০০.০০০০.১৭১.১০.০০২.১২(অংশ-১)-০৭

তারিখ: ২০/০৪/২০১২ খ্রিষ্টাব্দ  
 ১৪/০২/১৪১৯ বঙ্গাব্দ

**অফিস নথিক**

সরকার অর্থ বিভাগের ১৬ এপ্রিল, ১৯৫৯ তারিখের MEMORANDUM No.2566 (40)-F, Dacca, এ নিম্নলিখ সংশোধন অফিস, যথা:-

উপর-উক্ত MEMORANDUM এর Section 1 এ উল্লিখিত Gratuity শীর্ষক অংশে-

(৩) para 3 এর sub-para (2) এর পর নিম্নলিখ শূন্য sub-para (3) সংযোজিত হইবে, যথা ১-

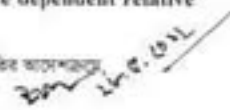
"(3) When the Government servant leaves no surviving relatives as mentioned in clauses (a) to (d) of sub-para (2), the amount of gratuity shall be payable to the following relatives, if any, of the Government servant in equal shares, namely :

- (a) Full brothers; and
- (b) Full sisters."

(৪) para 4 এর পরিসরে নিম্নলিখ para 4 প্রতিক্ষিপিত হইবে, যথা ১-

"4. No gratuity will be payable by Government after the death of a Government servant if he/she does not leave a family as defined in para 2(1) above or an eligible dependent relative or relatives specified in sub-para (2) or (3) of para 3 above."

রাষ্ট্রপতির অফিসস্বাক্ষর

  
 (নাম: ইমরুল হোসেন)  
 অতিরিক্ত সচিব  
 ফোন: ৭১৬২৯০১

উপ-সিদ্ধক

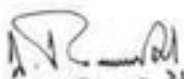
মুদ্রণ, সেবাপ্রাপ্তি, ফরম ও প্রকাশনা অধিদপ্তর  
 ঢাকা/৩০, ঢাকা

নং: ০৭.০০.০০০০.১৭১.১০.০০২.১২(অংশ-১)-০৭/১(২০৪)

তারিখ: ২০/০৪/২০১২ খ্রিষ্টাব্দ  
 ১৪/০২/১৪১৯ বঙ্গাব্দ

**সরকার অর্থ বিভাগ ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অধুনিপি (জ্যেষ্ঠতার ক্রমানুসারে নয়) :**

- ০১) মন্ত্রিপরিষদ সচিব, মন্ত্রিপরিষদ বিভাগ, বাংলাদেশ সচিবালয়, ঢাকা/ মুখ্য সচিব, প্রধানমন্ত্রীর কার্যালয়, ঢাকা/৩০, ঢাকা;
- ০২) বাংলাদেশের মহা হিসাব নিয়ন্ত্রক ও নিয়ন্ত্রক, অডিট অফিস, ৭/৭/৭ জাহাঙ্গীরনগর, ঢাকা; তাঁর অধীনস্থ সকল অফিসে এর অধুনিপি প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।
- ০৩) গভর্নর বাংলাদেশ ব্যাংক, মহিলাবাড়ি, ঢাকা;
- ০৪) সিনিয়র সচিব..... মন্ত্রণালয়/বিভাগ।
- ০৫) সচিব, রাষ্ট্রপতির কার্যালয়, বঙ্গবন্ধু, ঢাকা।
- ০৬) সচিব/সহসচিব সচিব..... সকল মন্ত্রণালয়/বিভাগ।
- ০৭) তাঁর অধীনস্থ সকল অফিসে এর অধুনিপি প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।
- ০৮) হিসাব রক্ষা নিয়ন্ত্রক, সেতুল বাগিচা, ঢাকা; তাঁর অধীনস্থ সকল অফিসে এর অধুনিপি প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।
- ০৯) সিনিয়র-এস, সেতুলবাগিচা, ঢাকা; তাঁর অধীনস্থ সকল অফিসে এর অধুনিপি প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।
- ১০) বিজ্ঞানীয় কর্মকর্তাদের..... (সকল)।
- ১১) সেক্সা প্রোগ্রামার..... (সকল)। তাঁর অধীনস্থ সকল অফিসে এর অধুনিপি প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।
- ১২) অতিরিক্ত মহাপরিচালক (অর্থ), বাংলাদেশ কোম্পানি, স্টক এক্সচেঞ্জ, আবুল হুসৈন রোড, ঢাকা; তাঁর অধীনস্থ সকল অফিসে এর অধুনিপি প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।
- ১৩) মামলী অর্থ মন্ত্রী একাধি সচিব, অর্থ মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।
- ১৪) প্রোগ্রাম হিসাব রক্ষণ কর্মকর্তা..... (সকল)।
- ১৫) সেক্সা হিসাব রক্ষণ কর্মকর্তা..... (সকল)।
- ১৬) অফিস কন্ট্রোলার জ্যেষ্ঠ।

  
 (এ.এফ.আরিন প্রোগ্রামার) ২৫.৪.২০১২  
 মুখ্য-সচিব (প্রতিবি)  
 ফোন: ৭১৬২৯০০

GOVERNMENT OF [BANGLADESH]\*  
FINANCE AND REVENUE DEPARTMENT  
FAMILY PENSION RULES

No. 2566(40)-F,

Dacca, the 16<sup>th</sup> April, 1959

**Subject:** Pension Rules and Retirement Benefits.

The undersigned is directed to invite a reference to this Department Office Memo. No. 3568-F, dated the 12<sup>th</sup> June, 1954 on the subject noted above and to say that the question as to what should constitute family of a Government servant for the purpose of entitlement of gratuity/pension benefits mentioned therein and whether nomination in respect of gratuity and pension can be made by a Government servant have been considered by the Government of [Bangladesh]\*\*. It has now been decided and the Governor is pleased to direct as indicated below:-

**Section I-Gratuity**

2. (1) **The 'Family'** for the purpose of payment of death-cum retirement gratuity will include the following relatives of the Government servant:

- (a) Wife or wives, in the case of a male Government servant.
- (b) Husband in the case of a female Government servant.
- (c) Children of the Government servant.
- (d) Widow or widows and children of a deceased son of the Government servant.

**Note-(1)** A child means a legitimate child. An "adopted child" will be considered to be a child when the Accounts Officer or if any doubt arises in the mind of the Accounts Officer, the recognized legal adviser of Government is satisfied that under the reasonable law of the Government servant concerned adoption is legally recognized as conferring the status of a natural child, but in this case only.

**Note-(2)** If it is proved that the wife has been judicially separated from the Government servant or has ceased under the customary law of the community to which she belongs to be entitled to maintenance she shall no longer be deemed to be a member of the family unless the Government servant has himself intimated in writing to the Accounts Officer/Head of the office that she shall continue to be so regarded.

**Note-(3)** In the case of female Government servant if the wife intimates in writing to the Accounts Officer/Head of the office that her husband should not be included as a member of the family, then he shall no longer be considered a member of the family unless she subsequently cancel in writing her intimation excluding him.

(Note: \*\* The words 'East Pakistan' have been substituted by the word 'Bangladesh'.)

(2) A Government servant shall, as soon as he/she completes 5 years qualifying service, make a nomination, conferring on one or more persons the right to receive any gratuity that may be sanctioned under this Department Office Memo referred to above and any gratuity which having become admissible to him/her has not been paid to him/her before death.

(3) If a Government servant nominates more persons than one under clause (2) above he/she shall specify in the nomination the amount or share payable to each nominee in such manner as to dispose of the whole amount of the gratuity mentioned therein.

(4) A Government servant may provide in a nomination-

(a) In respect of any specified nominee that in the event of his/her predeceasing the Government servant the right conferred upon that nominee in sub-para (2) above shall pass to such other member or members of the Government servant's family as may be specified in the nomination.

(b) That the nomination shall become void in the event of the happening of a contingency specified therein.

(5) Every nomination shall be in such one of the Forms A and B (Enclosed) as may be appropriate in the circumstances of the case.

(6) A Government servant may at any time cancel a nomination by sending a notice in writing to the appropriate authority provided that the Government servant shall along with such notice, send a fresh nomination made in accordance with this paragraph.

(7) Immediately on the death of a nominee in respect of whom no special provision has been made in the nomination under sub-para (4) (a) above or on the occurrence of any event by reason of which the nomination becomes void by reason of sub-para (4)(b) above, the Government servant shall send to the appropriate authority a notice in writing formally cancelling the nomination together with a fresh nomination made in accordance with this paragraph.

(8) Every nomination made, and every notice of cancellation given, by a Government servant under this paragraph shall be sent by the Government servant to his/her Accounts Officer in the case of a Gazetted officer and to the Head of his/her office in the case of a non-gazetted officer. Immediately on receipt of nomination from a non-gazetted Government servant, the Head of the office shall countersign it indicating the date of receipt and keep it in his custody.

(9) Every nomination made, and every notice of cancellation given by a Government servant shall, to the extent that it is valid, take effect on the date on which it is received by the authority mentioned in sub-para (8).

3. When the amount of gratuity has become payable to the family it shall be the duty of the Accounts Officer to make payment to the family according to the following procedure:-

(1) When the Government servant leaves a family-

(a) The amount of gratuity or any part thereof to which the nomination relates shall become payable to his/her nominee or nominees in the proportion specified in the nomination.

(b) If no nomination in favour of a member or members of a family subsists or if a nomination relates only to a part of the amount of the gratuity the whole amount of the gratuity or the part thereof to which the nomination does not relate, shall become payable to the members of his/her family in equal shares:

Provided that no share shall be payable to-

- (i) Sons who have attained the age of 25 years; (Amended)
- (ii) Sons of a deceased son who have attained the age of 18 years;
- (iii) Married daughters whose husbands are alive;
- (iv) Married daughters of a deceased son whose husbands are alive;

If there is any member of the family other than those specified in clauses (i), (ii), (iii) and (iv) above,

Provided further that the widow or widows and the child or children of a deceased son shall receive between them in equal parts only the share which that son would have received if he had survived that Government servant and had been exempted from the operation of the first proviso.

(2) When the Government servant leaves no family the amount of gratuity shall be payable to the following surviving relatives, if any, of the Government servant in equal shares:

- (a) Brothers below the age of 18 years;
- (b) Unmarried and widowed sisters;
- (c) Father; and
- (d) Mother.

4. No gratuity will be payable by Government after the death of a Government servant if he/she does not leave a family as defined in Para 2(1) above or an eligible dependent relative or relatives specified in Sub-para 2 of Para 3 above.